

MUHAMMAD HARIZ HAIKAL BIN NORISMAN  
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### Objective

A detail-oriented graduate from University Malaysia Pahang in Diploma of Computer Science with a first class 3.75 CGPA. Having served as a group leader in numerous group assignments and projects. Equipped with strong leadership, communication skills and the ability to collaborate effectively with team members from diverse background. Seeking opportunities to continually enhance and advance myself in any field.

### Education

**University Malaysia Pahang Al-Sultan Abdullah, Pahang** **2021 - 2023**

Diploma of Computer Science, CGPA 3.75

- Final Year Project: Online Booking Driving School System.
- Dean's List Award recipient for all trimesters.

### Work Experience

**Parcel Handler – UMPSA Parcel Centre** **March 2025 – June 2025**

- Managed and processed over 200 incoming parcels daily for campus students and staff.
- Recorded parcel and recipient details using Microsoft Excel to maintain organized tracking.
- Served students collecting parcels and handled cash collection accurately.

**Retail Associate Advisor – Padini Dot Com Sdn Bhd** **August 2024 – October 2024**

- Assisted customers with product selection and provided excellent service to drive sales.
- Maintained organized, visually appealing product displays and managed stock levels.
- Successfully exceeded sales target of RM165,000 per month through proactive engagement and upselling techniques.

**E-Hailing Rider – Grab Malaysia** **September 2020 – Jun 2024**

- Provided quality customer service through positive and professional interaction with customers in person.
- Accurately processed order paperwork and payment transactions and execute cash management duties.
- Cleaned and inspected containers ensure they were clean for delivery to customer.

**Internship – Putra Specialist Hospital (Melaka)** **March – August 2023**

- Conducted network cable crimping and ensured proper network connectivity.
- Maintained and ensured the efficient operation of all IT hardware.
- Assisted the helpdesk in troubleshooting and resolving staff IT hardware issues.

### Achievement and Awards

- Top achiever for the Final Year Project in Diploma.
- Winner for Treasure Hunt on Cyber Security Week.
- Winner for Volleyball and Football Team in Faculty Sports Week 2025.
- Winner in Digital E-sport competition made by Ministry of Youth and Sport.
- Runner-up in Citrex Event 2025.

### Additional Information

Language: Malay (Native), English (Intermediate)

Software: Microsoft Word (Intermediate), Microsoft Excel (Beginner), Canva (Beginner)

Programming Skills: Java(Intermediate), PHP(Intermediate), C(Intermediate), JavaScript(Beginner)

### Reference

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